

NORTH OXFORD ASSOCIATION

Use and Hire of rooms safeguarding policy (2018)

1. North Oxford Association (NOA) operate the North Oxford Community Centre this policy specifically relates to the activity of Hiring the NOA Community Centre and Cutteslowe Pavilion to user groups. NOA is firmly committed to the belief that all children and vulnerable adults have a fundamental right to be protected from harm and fully recognises its responsibility for child and adult protection. The safety and protection of all vulnerable people at NOA Community Centre is paramount and has priority over all other interests, unless life is at imminent risk.
2. NOA employees and volunteers are not required to keep up to date DBS checks as they should not, in the execution of their duties, be expected to have unrestricted contact with young people under the age of 18 or vulnerable adults. All employees and volunteers working on behalf of NOA have a responsibility for the welfare of the children and vulnerable adults that they work with in their role at NOA. All NOA employees and volunteers have a duty to ensure that any suspected incident, allegation or other manifestation relating to child and vulnerable adult protection is reported. All Safeguarding concerns should be reported to the Centre Manager, the NOA Chair or Vice Chair.
3. The safety of children and vulnerable adults is the responsibility of all users of the NOA Community Centre. Hirer's should ensure that they take all reasonable steps possible to ensure that the activity they operate under their hiring agreement at NOA Community Centre is conducted in such a way that children and vulnerable adults are kept safe from emotional, physical, sexual and other abuse. Hirer's should ensure that their Safeguarding procedures and knowledge are up to date. Any club, society, organisation or individual undertaking activities at NOA Community Centre involving children aged under 18 or vulnerable adults will be required to show proof that they have their own robust Safeguarding Policy and provide at least one recent DBS check. Any club, society, organisation or individual working with children and vulnerable adults who does not have their own Safeguarding Policy and Procedure will be refused permission to hire the NOA Community Centre. Any club, society, organisation or individual working with children and vulnerable adults will be subject to random spot checks to ensure policies and procedures are in place and being implemented.

Approved by Council

Date 29/10/18